



Code of Conduct for Administrators

Administrators code of conduct applies to Club directors, officers, employees, and contractors undertaking work within the Club environment.

- ❖ Respect the rights, dignity and worth of all individuals involved with the Laverton Windham Aquatics Club environment.
- ❖ Refrain from any form of abuse, intimidation, harassment or discrimination towards any parent, club members or staff member.
- ❖ Act in good faith and in the best interests of the sport as a whole.
- ❖ Maintain confidentiality in regards to sensitive and/or commercial information.
- ❖ Resolve conflicts fairly and with good intent and where possible implement and follow established and consistent procedures.
- ❖ Not allow prejudice, conflict of interest or bias to affect objectivity or professionalism.
- ❖ Ensure that provision of a safe environment is at the heart of all activities, events and programs planned and conducted by the Club.
- ❖ Accord with relevant Laverton Wyndham Aquatics Club policies in support of consistent and accountable processes to guide club operations.
- ❖ Be approachable and actively listen to the feedback received from Club members.
- ❖ Encourage the involvement of positive and passionate people in the activities, events and directions of the Club.