



Laverton Wyndham Aquatics

Social Media Guidelines

Scope

These are the official guidelines for all social media activity at Laverton Wyndham Aquatics (LWA).

These Guidelines are effective for all coaches, athletes, committee, parents and all members associated with (LWA) creating or contributing to blogs, social networks (Facebook ect), virtual worlds or any kind of social media. The Committee of Management of t expects all its members to understand and follow these guidelines.

Failure to do so could put your future membership at the LWA at risk. These guidelines will continually evolve as new technologies as social networking tools emerge- so ensure you check back once in a while to make sure you are up to date.

Guidelines

If you participate in social media, please follow these guiding principles:

- Stick to your area of expertise and provide unique, individual perspectives on what`s going on at the LWA.
- Post meaningful & at all times respectful comments – in other words, no spam and no remarks that can be deemed as offensive or disrespectful.
- Always pause and think before posting.
- When disagreeing with others opinions, keep it appropriate and polite.
- Do not take to Social Media platforms to post remarks that can be deemed as hurtful to another member of Laverton Wyndham Aquatics, its coaches, staff, committee, fellow swimmers, officials and members of the wider swimming community under the auspice of Swimming Australia.
- Cyber Bullying via Social Media outlets will not be tolerated under any circumstances and any breach will be treated accordingly. Please note if in serious breach the relevant authorities will be contacted to deal with the matter.
- Do not use Social Media outlets as a means to making derogatory comments regarding the management, coaching, welfare, swimmers, concerns, or issues with LWA.

Social Media and Member Welfare

The LWA Committee views bullying on any level as extremely serious. Cyber bullying fall under this category.

Cyber-bullying is the use of technology repeated by an individual or group to cause distress or undue pressure to others using technology and social media outlets.

The Committee will follow up complaints of Bullying, Harassment, Intimidation and Victimization by any and all members.

Failure to adhere to this policy could see possible suspension, cancelling of membership and passing on serious cases to the appropriate authorities.

Changes to the Victorian Crimes Act now mean that repeated acts of bullying are now classified in Victoria under the criminal offence of stalking. In theory, if not in practice- either at work, at school or online (Cyber-bullying) can be punishable by a maximum term of 10 years imprisonment.

LWA deems Cyber-Bullying can occur via:

- Email;
- Chat room exchanges;
- Discussion groups or forums;
- Instant messaging;
- Social networking sites such as Facebook, Instagram, etc;
- Mobile phone use – text and picture messaging, video clips, etc.

Rules of Engagement

- Be respectful** – Your comments will be quickly noticed in social media environments
- Write what you know** – make sure you write and post about areas in the social media of your expertise. Parents of swimmers should not be making remarks on coaches training techniques for via Social media
- Respect your Club** – be aware of the far- reaching powers of the internet. Remember you are responsible for your content and posts. What you write reflects back on your club- respect the brand, do your club proud
- Your responsibility** – what you post is ultimately your responsibility, so please treat it seriously and with respect
- Be a leader** – do not accept or post comments that hurt the overall brand and social perception of the Laverton Swimming Club. Remember that Google has a long history!!
- Did you screw up?** – If you make a mistake in the Cyber World admit it. If you have posted a comment that can be deemed inappropriate remove it and apologise – be upfront and quick with your correction
- Pause** – if you are about to publish a comment about Laverton Wyndham Aquatics and or its members – don't shrug it off and hit send. Pause, Reflect and Think – what you type is your responsibility, so be sure.